

Anna Lopez

Blk 4 Lot 23, Brgy. Commonwealth

Quezon City, 1121

21 July 2025

Office of Scholarships and Student Services

University of Santo Tomas

España Blvd., Manila, Metro Manila 1008

Subject: Inquiry Regarding Available Scholarships for Incoming Freshmen

Dear Sir/Madam:

I am an incoming freshman for AY 2025–2026 and would like to inquire about available scholarships for students enrolling in the College of Education.

I recently graduated with honors from Commonwealth High School and wish to pursue my college education at your university. I am particularly interested in financial assistance programs offered by UST or in partnership with CHED.

May I request information regarding eligibility requirements and application procedures?
Thank you very much for your time and assistance.

Sincerely,

(Signature)

Anna Lopez