

[Student Name]

[Thesis Title]

[School and Program Name]

[Date]

To:

[Professor / Dean]

[Department]

Subject: Submission of Final Thesis Manuscript

Dear [Sir/Ma'am],

We are submitting our final thesis manuscript titled "Digital Literacy of Senior High School Students" for grading and archiving.

Enclosures:

- Printed Copy of Thesis
- Digital Copy (USB)
- Approval Sheet

Thank you for your guidance throughout this process.

Sincerely,

[Name]

Lead Researcher